

**MINUTES**  
**Village of Kingsley**  
**Village Council Meeting**  
**October 12, 2020**

Village Hall, 207 South Brownson Ave, Kingsley, MI 49649- (231) 263-7778

**Meeting called to order at 6:00 pm by President Bogart**

**Roll Call: Bogart   X  , Walton   X  , McPherson   X  , Weger   X  , Lajko   X  , Sieffert   X  ,  
Wallace   X**

**Also Attending: Clerk Olson   X  , Manager Hawkins   X  , DPW Supervisor Almquist   X  .**

**Pledge of Allegiance**

***Motion by Sieffert, seconded by McPherson, to accept the agenda as presented. CARRIED***

**PUBLIC COMMENT:**

1. CPO Jeffrey Wallace: Not Present
2. County Commissioner: Not Present
3. GT County Road Commission: Not Present
4. Paradise Township: Not Present
5. Other:

**PRESENTATIONS:**

**Consent Calendar:** All matters listed under the consent calendar are considered to be routine by the Village Council, and will be acted upon by voice vote -- no discussion. Council members and/or the public may remove any item and have it placed elsewhere on the agenda for discussion.

1. Minutes from September 14, 2020 regular meeting
2. Minutes from September 28, 2020 special meeting

***Motion by Walton, seconded by Sieffert, to accept the consent calendar as presented. CARRIED***

**FYI:**

1. Grand Traverse County Sheriff Stats
2. Check register (on table)
3. Recycle Smart (on table)

**NEW BUSINESS:**

1. Administrative Policy Revision

***Motion by Weger, seconded by McPherson to approve Administrative Policy Revision as presented  
All in Favor: Yes No: None CARRIED***

2. COVID-19 Executive Orders Status

***DISCUSSION-Updates on Order lifts and meeting requirements***

## **OLD BUSINESS:**

1. Employee Committee-Employee Manual Amendment Recommendations  
-Overtime accrual for pay period including use of vacation time  
*Motion by Walton, seconded by McPherson to approve Overtime Amendment as presented Yes: Wallace, Weger, Lajko, Bogart, Walton, Sieffert, McPherson No: None CARRIED*  
-Retirement option for part time employee  
*Motion by Sieffert, seconded by Weger to approve Retirement Amendment as presented Yes: McPherson, Sieffert, Walton, Bogart, Lajko, Weger, Wallace No: None CARRIED*
2. Employee CPI-U Increase 2021/Taxable Value Analysis *TABLE to November meeting*
3. Water Turn Off Update *DISCUSSION-Begin process for shut-off notice reminders*

## **REGULAR REPORTS:**

1. **Financial Fund Balance Report:**  
*Motion by McPherson, seconded by Sieffert, to accept the Financial Fund Balance Report as presented. CARRIED*
2. **Bills:**  
*Motion by Sieffert, seconded by Weger, to accept the bills and additions as presented. Yes: Wallace, Weger, Lajko, Bogart, Walton, Sieffert, McPherson No: None CARRIED*
3. **Planning Commission:** Meeting- Sales
4. **DDA:** Meeting- Light Memorial Rock
5. **Parks & Recreation:** Meeting- Use Policy, Hardware-Park Equipment, Trail-Village to Mayfield Pond, DNR Grant
6. *Motion by Bogart, seconded by Walton to approve Mary Lajko as Trail Coordinator*
7. **Zoning Administrator:** Report by Roger Williams
8. **Clerk:** Budget, Trunk or Treat
9. **DPW:** Truck, Annual testing done
10. **WWTP:** Report by Josh Hall
11. **Manager:** Village of Clinton-Lead/Copper Litigation, WWTP Projects-Meeting, Tax Report by Deb Nickerson, RRC-Master/Parks and Rec Plan-Match Plan with Ordinances, CDBG Application November, Funding for water system improvements

## **PUBLIC INPUT:**

1. Any person wishing to address the Board shall state his or her name and address
2. No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Commissioners' questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

## **ANY ITEM DEEMED NECESSARY BY THE COUNCIL:**

*Motion by Walton, seconded by Sieffert, to adjourn at 6:35 p.m. CARRIED*

The Village will provide reasonable auxiliary aid and services for individuals with disabilities. Call 231-263 7778 at least three (3) days before a meeting.