



**Planning Commission  
Minutes  
207 S. Brownson Ave  
Kingsley, MI 49649  
February 23<sup>rd</sup>, 2022**

Meeting called to order

Pledge of Allegiance

**Roll Call:** Bott  X , Carter  Ab , Lajko  X , Nickerson  X , Smith  X , Weger  X ,  
Willman  X .

Also Attending: Manager Hawkins  X , ZA Williams  via Phone .

Public in Attendance: No public in attendance

1. **Motion by Eric Weger, supported by Mary Lajko, to approve January 26<sup>th</sup>, 2022 minutes, as presented. CARRIED.**
2. Additions or Deletions to February 23<sup>rd</sup>, 2022 Agenda. None noted
3. **Motion by Dawn Willman, supported by Mary Lajko, to approve the February 23<sup>rd</sup>, 2022 Agenda, as presented. CARRIED.**
4. Conflict of Interest. None noted
5. Public Comment – General. No public in attendance.
6. Presentations: None

**FYI:**

**New Business:**

1. **Election of officers 2022-2023**
  1. Nomination and Election of Officers
    - a. Chair
    - b. Vice Chair
    - c. Secretary

**Motions by Mary Lajko, supported by Dawn Willman, to appoint**  
**a. Heather Smith as Planning Commission Chair**  
**b. Chris Bott as Planning Commission Vice Chair**  
**c. Deb Nickerson as Planning Commission Secretary**

**Roll Call Vote:**

**Ayes: Bott, Lajko, Nickerson, Smith, Weger, Willman Motions CARRIED.**

**Nays:**

**Abstain:**

**Absent:**

2. **Public Hearings**

- a. **Motion by Eric Weger, supported by Mary Lajko, to close Regular meeting and open Public Hearings at 6:06pm. CARRIED.**

**(Public Hearing Topic #1)**

- b. **Chair Bott reads a synopsis of the proposed text amendment of Dwelling types to §152.005 Definitions:**

Proposed zoning amendment #22-03- A text amendment to the Village of Kingsley Zoning Ordinance Section 152.005 Definitions, to revise the definitions for dwelling types.

- c. **Public Comment – No public in attendance**

**(Public Hearing Topic #2)**

- d. **Chair Bott reads a synopsis of the proposed R-3 Residential District Designation**

Proposed zoning amendment #22-02 - An amendment to the Village of Kingsley Zoning Map to delete the designation of the R-3 Zoning District in the legend of the map, and to add “R-4” to the designation for Mobile Homes in the legend of the map. And further, within the text of the Zoning Ordinance, to delete Section 152.065 through Section 152.068 in its entirety. This Section will be reserved for future use.

- e. **Public Comment: No public in attendance**

- f. **Motion by Eric Weger, supported by Mary Lajko, to close the Public Hearings and reopen Regular meeting at 6:11pm. CARRIED.**

- g. Planning Commission discussion and action on Public Hearing Topic #1 Dwelling Definitions. No discussion.

- h. **Motion on Dwelling Definitions (Topic #1)**

**Motion by Eric Weger, supported by Deb Nickerson, to recommend to the Village Council of the Dwelling Definitions text amendment # 22-03.**

**Roll Call Vote:**

**Ayes: Bott, Lajko, Nickerson, Smith, Weger, Willman**

**Nays:**

**Abstain:**

**Absent:**

**Motion CARRIED.**

- i. Planning Commission discussion and action on Public Hearing Topic #2 R-3 Residential District. No discussion.

- j. **Motion on R-3 Residential District (Topic#2)**

**Motion by Eric Weger, supported by Deb Nickerson, to recommend to the Village Council of the R-3 designation to delete §152.065 through §152.068 in its entirety, and Zoning map legend designations.**

**Roll Call Vote:**

**Ayes: Bott, Lajko, Nickerson, Smith, Weger, Willman**

**Nays:**

**Abstain:**

**Absent:**

**Motion CARRIED.**

3. Planning Commission Meeting Schedule  
**Motion by Mary Lajko, supported by Dawn Willman to approve the 2022-2023 Planning Commission meeting schedule. CARRIED.**

**Old Business:**

1. The Kingsley Village Council has approved up to \$5,000 for the Zoning Map Update

**Committee Reports:**

1. Village Manager – Dan Hawkins- Report given
2. Village Council – Eric Weger – report given
3. Village Zoning Administrator
  - a. RRC Ad Hoc Committee Update
    1. There are 5 initiative to get done for the RRC
      - a. Capital Improvement Plan
      - b. Recruitment
      - c. Internal Review
      - d. Orientation
      - e. Planning Commission Annual Report
        1. 2021 Kingsley Planning Commission Annual Report was handed out for review
  - b. Zoning Reports –January Report- report given

**Adjournment: Motion by Eric Weger, supported by Mary Lajko, to adjourn meeting at 6:55pm. CARRIED.**