

**MINUTES**  
**Village of Kingsley**  
**Village Council Meeting**  
**May 8, 2023**

Village Hall, 207 South Brownson Ave, Kingsley, MI 49649- (231) 263-7778

**Meeting called to order at 6:00 pm by President Lajko**

**Roll Call: Lajko   X  , Walton   X  , McPherson   X  , Weger   AB  , G. Bogart   AB   Wallace   X    
Bott   X  .**

**Also Attending: Clerk McLain   X  , Manager Aldrich   X  .**

**Pledge of Allegiance**

***Motion by McPherson, seconded by Wallace, to accept the agenda as presented. CARRIED***

1. Any person wishing to address the Board shall state his or her name and address
2. Public comment will only pertain to agenda items listed. Any comments will be taken into consideration by the Board for a later date. No person shall be allowed to speak more than once on the same matter. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

**PUBLIC COMMENT:**

1. CPO Dustin Stickler: Stats/Trash Clean Up
2. County Commissioner Scott Sieffert: Community Health Agreement/Funding/ARPA
3. GT County Road Commission: Joe Underwood-Projects/DNR/New Location
4. Paradise Township: Not Present
5. Other:

**PRESENTATIONS:**

**Consent Calendar:** All matters listed under the consent calendar are considered to be routine by the Village Council, and will be acted upon by voice vote -- no discussion. Council members and/or the public may remove any item and have it placed elsewhere on the agenda for discussion.

1. Minutes from April 10, 2023 regular meeting

***Motion by Wallace, seconded by McPherson, to accept the consent calendar as presented. CARRIED***

**FYI:**

1. Grand Traverse County Sheriff Stats
2. Check register (on table)
3. Recycle Smart (on table)

**NEW BUSINESS:**

1. Oil, Mineral, and Gas Fund Public Hearing  
***Motion by Walton, seconded by Bott to close regular meeting CARRIED***  
***Motion by McPherson, seconded by Walton to open public hearing CARRIED***

Street updates

*Motion by Walton, seconded by Wallace to close public hearing CARRIED*

*Motion by McPherson, seconded by Bott to reopen public meeting CARRIED*

2. CDBG Housekeeping
  - a. CDBG Grant ADA Evaluation
  - b. Resolution 11-2023 Procurement Policy *Motion by Walton, seconded by McPherson to approve Resolution 11-2023 All in Favor: Yes No: None Absent: Weger, Bogart CARRIED*
  - c. Resolution 12-2023 Section 3 Policy *Motion by McPherson, seconded by Walton to approve Resolution 12-2023 All in Favor: Yes No: None Absent: Weger, Bogart CARRIED*
  - d. Resolution 13-2023 Housing Discrimination Complaints *Motion by Wallace, seconded by Bott to approve Resolution 13-2023 All in Favor: Yes No: None Absent Weger, Bogart CARRIED*
  - e. Resolution 14-2023 Grievance Procedure *Motion by Walton, seconded by McPherson to approve Resolution 14-2023 All in Favor: Yes No: None Absent: Weger, Bogart CARRIED*
  - f. Resolution 15-2023 Non-Discrimination on Basis of Handicap *Motion by Bott, seconded by Wallace to approve Resolution 15-2023 All in Favor: Yes No: None Absent: Weger, Bogart CARRIED*
  - g. Resolution 16-2023 Excessive Force Policy *Motion by Walton, seconded by McPherson to approve Resolution 16-2023 All in Favor: Yes No: None Absent: Weger, Bogart CARRIED*
  - h. Ordinance 23-01 Fair Housing Ordinance *Motion by Wallace, seconded by McPherson to approve Ordinance 23-01 All in Favor: Yes No: None Absent: Weger, Bogart CARRIED*
3. Lead Service Line Replacement-Licensed Plumber Requirement  
*Motion by Walton, seconded by McPherson That the Village Manager be authorized to execute contract modification 001 with All Seasons Underground in an amount not-to-exceed \$122,200 for licensed plumber services for the lead service line project with funds therefore available in the general fund. Yes: Wallace, Lajko, Walton, McPherson, Bott No: None Absent: Weger, Bogart CARRIED*
4. Wage Study  
*Motion by McPherson, seconded by Bott That the Village Council adopt amended job descriptions dated May 8, 2023, including the proposed pay scale, for the Village Clerk and Village Treasurer as attached. Furthermore, to approve the wage adjustment for the Village Clerk and Village Treasurer as recommended above. Yes: Bott, McPherson, Walton, Lajko, Wallace No: None Absent: Weger, Bogart CARRIED*
5. Consideration of filling DDA vacancy for a four year term beginning May 8, 2023  
*Motion by Lajko, seconded by McPherson to Motion to appoint Brad Reyburn to the term that expired February 2023, seat previously held by Keith Smith, for a four-year term set to expire May 9, 2027; and to appoint Jackie Steele to a new four-year term set to expire May 9, 2027. All in Favor: Yes No: None Absent: Weger, Bogart CARRIED*

#### **OLD BUSINESS:**

1. Credit Card Machine Update *TABLE further information*
2. New Phone System  
*Motion by Wallace, seconded by Walton That the Village Manager be authorized to execute an agreement with Ring Central in an amount not-to-exceed \$1,199.92 for the one-time expense of four new office phones and one-time taxes, with the remaining expense to be billed monthly over 36 months, with funds therefore available in the Buildings & Grounds line item in the General Fund. Yes: Lajko, Wallace, Bott, McPherson, Walton No: None Absent: Weger, Bogart CARRIED*
3. AeroMod Actuator Quote  
*Motion by Walton, seconded by McPherson to approve quote as presented Yes: McPherson, Bott, Wallace, Lajko, Walton No: None Absent: Weger, Bogart CARRIED*

## **REGULAR REPORTS:**

1. **Financial Fund Balance Report:**  
*Motion by McPherson, seconded by Wallace, to accept the Financial Fund Balance Report as presented. CARRIED*
2. **Bills:**  
*Motion by Walton, seconded by Bogart, to accept the bills and additions as presented. Yes: Walton, Lajko, Wallace, Bott, McPherson No: None Absent: Weger, Bogart CARRIED*
3. **Planning Commission:** None
4. **DDA:** Building Improvements
5. **Parks & Recreation:** Brownson Park-90% Plans complete
6. **Zoning Administrator:** Report by Roger Williams
7. **Clerk:** Park Season, Heritage Days August 25-27, Conference week of June 12
8. **DPW:** None
9. **WWTP:** Report by Josh Hall
10. **Manager:** Insurance, Attorney, S. Brownson, RRC-Master Plan, Sludge Drying Beds, Website, Lot 32, CCS, Park Bathrooms, Village Clean up, Audit week of May 15, May 22 Special Meeting, Road Commission Building

## **PUBLIC INPUT:**

1. Any person wishing to address the Board shall state his or her name and address
2. Public input is open to statements or concerns for all matters. Statements and concerns will be taken into consideration by the Board for a later date. No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Commissioners' questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

## **ANY ITEM DEEMED NECESSARY BY THE COUNCIL:**

*Motion by Walton, seconded by McPherson, to adjourn at 7:33 p.m. CARRIED*

The Village will provide reasonable auxiliary aid and services for individuals with disabilities. Call 231-263 7778 at least three (3) days before a meeting.