

Minutes
Village of Kingsley
Village Council Meeting
June 12, 2023
6:00 P.M.

Village Hall, 207 South Brownson Ave, Kingsley, MI 49649- (231) 263-7778

President Pro Tem Weger calls meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL:

President Lajko Ab, Trustee Walton X, Trustee McPherson X, President Pro Tem Weger X, Trustee G. Bogart X Trustee Wallace X Trustee Bott X.
Also Attending: Treasurer Nickerson S, Manager Aldrich X, DPW Supervisor Almquist Ab.

Motion by

1. Any person wishing to address the Board shall state his or her name and address
2. Public comment will only pertain to agenda items listed. Any comments will be taken into consideration by the Board for a later date. No person shall be allowed to speak more than once on the same matter. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

PUBLIC COMMENT:

Ryan and Lynn Quinn introduced themselves and advised the Council that they are working with the DDA to acquire the Auto Tech building from Cy and Nadine Baker for an auto shop.

ANNOUNCEMENTS:

1. Announcements from the Village Manager
 - The South Brownson Ave. project should be finished before July.
 - Brownson Park plans will be submitted the week of June 12th through the 16th.
 - A DDA/Planning Commission joint meeting will be scheduled soon.
2. Announcements from the Village Clerk
 - A posting for a new Village Clerk and Zoning Administrator will be posted soon with the hopes of having a candidate by June 30th.
3. CPO Dustin Stickler:
 - Watching Franklin and Clark St intersection for cars running the stop signs.
4. County Commissioner Scott Sieffert:
 - Grand Traverse County is continuing to address Community Mental Health issues.
5. GT County Road Commission:
 - South end of Spring and Kingsley Road will be looking at patching this summer with the Township. They will also be brining some roads. If an agreement is made between the Road Commission and the Village, a possibility that the Village trucks could utilize the Road Commission truck washing bays
6. Paradise Township: No report given
7. Other:

CONSENT CALENDAR:

All matters listed under the consent calendar are considered to be routine by the Village Council, and will be acted upon by voice vote -- no discussion. Council members and/or the public may remove any item and have it placed elsewhere on the agenda for discussion.

1. Consideration of approving the minutes of the May 8, 2023 regular meeting (Approval recommended)
2. Consideration of approving the minutes of the May 22, 2023 special meeting (Approval recommended)
3. Consideration of waiving the competitive bidding process and that the Village Manager be authorized to execute an agreement with Dixon Engineering in the amount of \$4,200, more or less, for inspection services for the 150,000 gallon spheroid tank water tower as outlined in the attached proposal; and that the Village Manager be authorized to execute an agreement with Dixon Engineering in the amount of \$4,300, more or less, for inspection services for the 200,000 gallon spheroid tank water tower as outlined in the attached proposal, with funds available in the Water Fund (RRI).
4. Consideration of waiving the competitive bidding process and that the Village Manager be authorized to execute an agreement with Wade Trim in an amount not-to-exceed \$5,000 for PASER Rating and technical report services as outlined in the attached proposal with funds available in the Major Street Fund.
5. Consideration of amending the building hours as presented on a trial basis through Labor Day 2023
6. Consideration of amending the Village Clerk Job Description as presented.
7. Consideration of adopting the 2023 Tax Rate as presented.
8. Consideration of introducing six zoning ordinance amendments for possible adoption on July 10, 2023 as a housekeeping matter due to an administrative oversight in prior years.

*Motion by Chris McPherson, supported by Dan Walton, to accept the Consent Calendar as presented.
CARRIED by all.*

ITEMS REMOVED FROM CONSENT CALENDAR:

OLD BUSINESS:

1. Update from DDA Chair Max Anderson regarding purchase of downtown property
 - The DDA gave an update as to what will be happening with John's Auto and Auto Tech. Both have purchase agreement have been signed.

NEW BUSINESS:

1. Consideration of adopting a resolution of support for the Civic Center South Board of Directors to apply for a Spark Grant and to earmark \$50,000 of reimbursable funds for the purpose of cashflow prior to reimbursement.

Motion by Gabe Bogart, supported by Chris McPherson, to fully support and approve submission of the Grant Request Application for Civic Center South in the amount of \$1,000,000.

Roll Call Vote:

Aye: Walton, McPherson, Bogart, Wallace, Bott, Weger

Nay:

Abstain:

Absent: Lajko

2. Consideration of purchasing BS&A
Will postpone and bring back at the July meeting.

3. Grand Traverse County Road Commission Water/Sewer Request
G.T. County Road Commission has requested that their new building be approved to hook up to the Village's water and sewer system.

Motion by Dan Walton, supported by Cortney Wallace to authorize the Village Manager, Village President, and Village Attorney to draft an agreement with the Grand Traverse County Road Commission and Paradise Township for the purpose of allowing the Grand Traverse County Road Commission to connect to Village water and sewer infrastructure, with the final agreement to be approved by Village Council at a later date. CARRIED by all.

4. Consideration of contracting with Byte Productions for website design services
Motion by Eric Weger, supported by Dan Walton, to execute an agreement with Byte Productions in the amount not to exceed \$7250, for website design services with funds therefore available in the General Fund. CARRIED by all.

REGULAR REPORTS:

1. **Financial Fund Balance Report:**

Motion by Walton, seconded by McPherson, to accept the Financial Fund Balance Report as presented. CARRIED by all.

2. **Bills:**

Motion by Bogart, seconded by Bott, to accept the bills and additions as presented. CARRIED by all.

Roll Call Vote:

Ayes: Walton, McPherson, Bogart, Wallace, Bott, Weger

Nays: None

Abstain: None

Absent: Lajko

3. **Planning Commission:** Weger gave a report.
4. **DDA:** Report given by Max Anderson earlier in the meeting.
5. **Parks & Recreation:** Report given by Aldrich earlier in the meeting.
6. **Zoning Administrator:** Report by Roger Williams
7. **Clerk:** No report
8. **DPW:** See attached.
9. **Treasurer:** See attached.
10. **WWTP:** Report by Josh Hall
11. **Manager:** Verbal.

PUBLIC COMMENT:

Any person wishing to address the Board shall state his or her name and address.

Public input is open to statements or concerns for all matters. Statements and concerns will be taken into consideration by the Board for a later date. No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Commissioners' questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. The chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

1. Reserved.
2. General.
3. Mayor and Trustees.

ADJOURNMENT: *Motion by Dan Walton, supported by Chris McPherson, to adjourn meeting at 7:30pm.
CARRIED by all.*

Minutes by Treasurer Deb Nickerson.