

# **AGENDA**

## **Village of Kingsley**

### **Village Council Study Session with Downtown Development Authority**

**September 25, 2023**

**6:00 p.m.**

Village Hall, 207 South Brownson Ave, Kingsley, MI 49649 (231) 263-7778

**Meeting called to order at \_\_\_\_\_ p.m. by \_\_\_\_\_**

### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL:**

President Lajko \_\_\_\_, Trustee McPherson \_\_\_\_, President Pro Tem Weger \_\_\_\_, Trustee G. Bogart \_\_\_\_, Trustee Wallace \_\_\_\_, Trustee Bott \_\_\_\_, Trustee Weber \_\_\_\_\_  
Anderson \_\_\_\_, Allman \_\_\_\_, Sieffert \_\_\_\_, McKellar \_\_\_\_, Steele \_\_\_\_, Ascione \_\_\_\_, Burke \_\_\_\_, Ashmore \_\_\_\_  
Also Attending: Clerk Forro \_\_\_\_, Manager Aldrich \_\_\_\_, DPW Supervisor Almquist \_\_\_\_\_.

**Motion by \_\_\_\_, seconded by \_\_\_\_, to accept the agenda as presented.**

1. Any person wishing to address the Board shall state his or her name and address.
2. Public comment will only pertain to agenda items listed. Any comments will be taken into consideration by the Board at a later date. No person shall be allowed to speak more than once on the same matter. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

### **PUBLIC COMMENT:**

#### **ANNOUNCEMENTS:**

1. Announcements from the Village Manager:
  
  
  
  
  
  
  
  
  
  
2. Grand Traverse County:
  
  
  
  
  
  
  
  
  
  
3. DDA Chair:
  
  
  
  
  
  
  
  
  
  
4. Village President:

### **OLD BUSINESS:**

### **NEW BUSINESS:**

1. Presentation from Chris Forsyth regarding Village of Kingsley Downtown Development Authority Project with Grand Traverse County Landbank support
2. Consideration of hiring a consultant to provide Redevelopment Ready Community (RRC) Technical Assistance.
3. Discussion of alternative downtown business advertisement.

**PUBLIC COMMENT:**

Any person wishing to address the Board shall state his or her name and address.

Public input is open to statements or concerns for all matters. Statements and concerns will be taken into consideration by the Board at a later date. No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Commissioners' questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

1. Reserved.
2. General.
3. Mayor and Trustees.

**ADJOURNMENT**

*Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ p.m.*

The Village will provide reasonable auxiliary aid and services for individuals with disabilities. Call 231-263 7778 at least three (3) days before a meeting.



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207 S. Brownson Ave. P.O. Box 208 Kingsley, MI 49649

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TO: Village Council; DDA Board  
COPY: Mary Lajko, Village President  
FROM: Kaitlyn Aldrich, Village Manager  
DATE: September 21, 2023

Subject: Village of Kingsley Downtown Development Authority Project with Grand Traverse County Landbank Support | Presentation and Update

Chris Forsyth, Deputy County Administrator, will present an update regarding the redevelopment of the parcels known as John's Auto and Auto Tech. He will also provide an overview of the redevelopment process and what the next few years will look like.

As you are aware, there are a number of moving parts to this project including a variety of partnerships to ensure the project's success. These next few years will move quickly and will require significant communication and teamwork; what an incredibly opportunity and investment for our community!

Please come prepared with any questions you have for Mr. Forsyth and your peers. This is an opportunity to discuss the project as a team and to better understand what's to come.



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TO: Village Council; DDA Board  
COPY: Mary Lajko, Village President  
FROM: Kaitlyn Aldrich, Village Manager  
DATE: September 21, 2023

Subject: RRC Technical Assistance

A critical component of the redevelopment project and a necessary milestone of the Village's future to build a strong foundation of planning, zoning, and economic development best practices is for Kingsley to become a Redevelopment Ready Community. Currently, the Village is engaged with the RRC program and working towards the RRC Essentials path. The Essentials path was the best fit at the time because of limited staff. With a large redevelopment project underway, a mostly undeveloped industrial park, and a desire to take a more proactive approach to community development and plan implementation, the Certified Path is the best fit and is required to secure MEDC's assistance to lead visioning sessions and help secure a buyer once the redevelopment project reaches its final stage.

After a discussion with leadership at MEDC, RRC Certification could be realistically obtained by the end of 2024. This timeline fits into our current master plan schedule (January of 2025 completion) and with the redevelopment project on Main Street. Village Staff does not have the capacity to undertake this. We need to consider hiring a consultant to lead this process. Staff is exploring funding options and resources through CEDAM. While a recommendation is not available at this time, please plan to discuss cost sharing this work to benefit our community.