MINUTES

Village of Kingsley
Village Council Meeting
Oct. 13th, 2026
6:00P.M.
Village Hall, 207 South Brownson Ave, Kingsley, MI 49649- (231) 263-7778

Meeting called to order at 6 p.m. by ***President Lajko***

PLEDGE OF ALLEGIANCE

ROLL CALL:
President Lajko __✓__, Trustee McPherson __✓__, President Pro Tem Weger __✓__, Trustee Willman__✓__,
Trustee Bott __✓__, Trustee Forro __✓__, Trustee Hamilton __✓__.
Also Attending: Clerk Richardson __✓__, Manager Jetter__✓__, DPW Supervisor Fenton__**AB**__.

Motion by ***Trustee Forro***, seconded by ***Trustee McPherson***, to accept the agenda as amended adding Wade Trim to New Business #6.

All in Favor Vote:
Yes: All
No: None
Absent: None

Motion: CARRIED

PUBLIC COMMENT:

1. Any person wishing to address the Board shall state his or her name and address.
2. Any comments will be taken into consideration by the Board at a later date. No person shall be allowed to speak more than once on the same matter. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

Junita Nolan Wilson
408 Clark St.

CONSENT CALENDAR:
All matters listed under the consent calendar are considered to be routine by the Village Council and will be acted upon by voice vote -- no discussion. Council members and/or the public may remove any item and have it placed elsewhere on the agenda for discussion.

1. Consideration of approving the minutes of Sept 8th, 2026 Minutes Regular Meeting (Approval Recommended).

Trustee McPherson made a motion to accept the consent calendar as presented, supported by Pro Tem Weger.

All In Favor Vote:
Yes: All

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No: None
Absent: None

Motion: CARRIED

REGULAR REPORTS:

1. **CPO Dustin Stickler**
   Reports provided *(incl. pkt.)*

2. **County Commissioner Scott Sieffert**
   N/A

3. **GT County Road Commission**
   Joe Underwood gave update on the beams delivered today for Beitner bridge; Hammond project hopefully will be completed by the end of the month. Winter maintenance is the main focus for GTCRC at this time. Dan is requesting contact for water contract.

4. **Paradise Township**
   N/A

5. **Wade Trim**
   Update under new business #6

6. **Calendar Contest Winner Presented – Samantha Arbenowske & Nik VanWagner**
   Trustee Forro presented both winners gift baskets on behalf of Absolute Building Solutions to this month's tie winners Samantha Arbenowske & Nik VanWagner.

OLD BUSINESS:

NEW BUSINESS:

1. **BS&A Yearly Subscription Renewal** *(incl. pkt.)*

   Consideration and approval of the annual renewal of the Village of Kingsley's BS&A Software subscription.

Motion: Pro Tem Weger made a motion to approve the BS&A Software subscription renewal invoice in the amount of $11,204.00, supported by Trustee Forro.

Roll Call Vote:
Yes: Lajko, McPherson, Weger, Willman, Bott, Forro, Hamilton
No: None
Absent: None

Motion: CARRIED

2. **Insurance renewal** (*incl. pkt.)*

   Consideration and approval of the renewal of the Village of Kingsley's insurance coverage.

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Motion: Trustee Forro made the motion to approve the annual insurance renewal for $28,519.00, supported by Pro Tem Weger.

Roll Call Vote:
Yes: Lajko, McPherson, Weger, Willman, Bott, Forro, Hamilton
No: None
Absent: None

Motion: CARRIED

3. **Discussion Approval of D&W furnace replacement** ***(incl. pkt.)***

   Discussion and approval of the proposed furnace replacement by D&W.

Motion: Pro Tem Weger made the motion to approve quote from D&W Mechanical for the replacement of the HVAC systems for $55,074.00 , supported by Trustee Hamilton.

Roll Call Vote:
Yes: Lajko, McPherson, Weger, Willman, Bott, Forro, Hamilton
No: None
Absent: None

Motion: CARRIED

4. **Budget Amendments** ***(incl. pkt.)***

   Discussion and consideration of proposed amendments to the **2026 Village Budget**, including any necessary adjustments to revenues and expenditures.

Motion: Trustee Forro made the motion to approve the amendments 2026 general fund budget amendments, supported by Trustee McPherson.

All in Favor Vote:
Yes: All
No: None
Absent: None

Motion: CARRIED

5. **Close account #8942 – 2014 USDA water project (Bank 17) and combine with account #9019 – 2014 water RRI**
   Discussion and approval to close account #8942 – 2014 USDA Water Project (Bank 17) and transfer/combine the remaining funds with account #9019 – 2014 Water RRI.

Motion: Trustee McPherson made the motion to close the account #8942 -2014 USDA Water Project account and combine with #9019 2014 Water RRI, supported by Trustee Bott.

All in Favor Vote:
Yes: All

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No: None
Absent: None

Motion: CARRIED

6. **Wade Trim Professional Service Amendment** ***(incl. pkt.)***
   Discussion and consideration of approval of the proposed amendment to the professional services agreement with Wade Trim.

Motion: Pro Tem Weger made a motion to approve Wade Trim Amendment #001, with the corrected date, in the amount of $9,289.65, supported by Trustee Forro.

Roll Call Vote:
Yes: Lajko, McPherson, Weger, Willman, Bott, Forro, Hamilton
No: None
Absent: None

Motion: CARRIED

REGULAR REPORTS CONTINUED:

1. **Financial Fund Balance Report:**
   *Motion by **Trustee McPherson,** seconded by **Trustee Willman,** to accept the Financial Fund Balance Report as presented.*

All in Favor Vote:
Yes: All
No: None
Absent: None

Motion: CARRIED

2. **Treasurer**

Reports provided

3. **Planning Commission:**

No Meeting

4. **DDA:**

Council welcomed Nathan Ritter as the Village's new Zoning / Downtown Development Authority (DDA) Administrator. Nathan provided an update to Council on his first two weeks in the office, sharing his initial activities and progress. The minutes from the previous DDA meeting were also included in the meeting packet for Council's review

5. **Parks & Recreation:**

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Manager Jetter updated the council on the grants that he has been working on for CCS and the feedback that he has received from the grant coordinator.

6. **Zoning Administrator:**

Administrator Ritter is getting acclimated within his new roles here in the village. Lots of meetings were his first week with the Safe Routes to School, Rotary Charities, Dorr Team Lunch, MTA meeting. Having a central point of contact has been very well received. Working on 118 Fenton/Spring and another on Dennis St.

7. **Clerk:**

Gearing up for year-end preparation 1099 /W2s

8. **DPW:**

Pierce from Peerless is scheduled to come on Friday, October 16, to evaluate the wells. The Village is also working on a grant through Rural Prosperity to support well health and establish a plan to get back on track with regular well maintenance.

9. **WWTP:**

No reports - had a failure last week that ended with one resident having a backup in their basement that has already been cleaned up and paid for by the village. No other residents or businesses were affected by this failure.

10. **Manager:**

MTA banquets sign up,

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Junita Wilson
408 Clark St

ADJOURNMENT

Motion by ***Trustee Forro***, seconded by ***Pro Tem Weger***, to adjourn the meeting at _***7:11*** pm.

The Village will provide reasonable auxiliary aid and services for individuals with disabilities. Call 231-263-7778 at least three (3) days prior to a meeting.

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